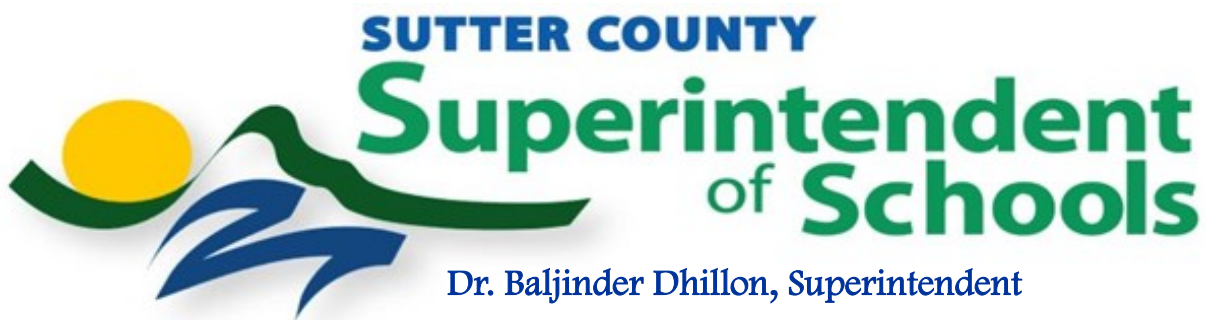


# SUTTER COUNTY BOARD OF EDUCATION

970 Klamath Lane  
Yuba City, CA 95993

## Agenda Regular Meeting August 10, 2016

**“Service for Success”**  
**Students • Staff • Community**



# A G E N D A

## SUTTER COUNTY BOARD OF EDUCATION

Wednesday, August 10, 2016

Regular Meeting - 5:30 p.m.

Sutter County Superintendent of Schools Office

Board Room

970 Klamath Lane, Yuba City, CA

A full Board packet is available for review at the Sutter County Superintendent of Schools Office Reception Desk, 970 Klamath Lane, Yuba City, CA (8:00 a.m. – 5:00 p.m., Monday through Friday – excluding legal holidays) and the Sutter County Superintendent of Schools' website [www.sutter.k12.ca.us](http://www.sutter.k12.ca.us).

Members of the public wishing to address the Board on specific agenda items, or any item of interest that is within the subject matter jurisdiction of the Board, will be given an opportunity to do so. At the discretion of the Board President, time limits may be imposed upon such presentations. No action may be taken on items not appearing on the posted agenda.

**5:30 p.m.** 1.0 Call to Order

2.0 Pledge of Allegiance

3.0 Roll Call of Members:

June McJunkin, President  
Victoria Lachance, Vice President  
Karm Bains, Member  
Jim Richmond, Member  
Ronald Turner, Member

4.0 Items of Public Interest to Come to the Attention of the Board

Members of the public are given an opportunity to address the Board regarding items not listed on the agenda. No action will be taken.

5.0 Approve Minutes of the July 11, 2016 Special Meeting and July 13, 2016 Regular Meeting of the Sutter County Board of Education **[ACTION ITEM]**

5.1 The minutes of the July 11, 2016 Special Meeting of the Sutter County Board of Education are presented for approval.

5.2 The minutes of the July 13, 2016 Regular Meeting of the Sutter County Board of Education are presented for approval.

6.0 Approval of Annual Declaration of Need for Fully Qualified Educators (2016-2017) **[ACTION ITEM]**  
Kathy Tamez

The Declaration of Need for Fully Qualified Educators must be approved and on file with the Commission on Teacher Credentialing before emergency permits can be issued to the Sutter County Superintendent of Schools Office.

7.0 Approve Consolidated Application Spring Release 2016 **[ACTION ITEM]**  
Dorothy Griffin

The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California.

- 8.0 Quarterly Report on Williams/Valenzuela Uniform Complaints (April 1, 2016 – June 30, 2016)  
Dorothy Griffin

Education Code 35186 requires the county superintendent to report on the number and nature of complaints.

- 9.0 Business Services Report
  - 13.1 Monthly Financial Report – July 2015 – Barbara Henderson
- 10.0 Items from the Superintendent/Board
  - 14.1 Review Sutter County Board of Education Strategic Plan
- 11.0 Adjournment

*Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Dr. Baljinder Dhillon, Superintendent, Sutter County Superintendent of Schools Office, 970 Klamath Lane, Yuba City, CA 95993, at least three working days prior to any public meeting.*





Superintendent Dhillon stated that the remodel work at the 300 building has been completed and staff has relocated to the building. The official name of the building is Educational and External Services (EES) Offices.

Superintendent Dhillon reported on the following:

Senate Bill 1050: FRA will be exploring the opportunity to apply for the College Readiness Block Grant. It provides minimum funding of \$75,000 per LEA over a three year period. The funding can be used for providing professional learning opportunities for teachers, counselors and administrators to improve A-G completion rates, developing curriculum that meets A-G requirements and expanding coursework to ensure students are college ready.

A Multi-tiered System of Support is being developed by FRA. The budget provides \$20 million in one-time Prop 98 funds. This opportunity will be explored as further details are developed. It is anticipated that a 20% match will be required.

Senate Bill 527: This Bill would provide \$18 million one-time funding for grants to reduce truancy and support pupils at risk of dropping out of school.

Assembly Bill 2122: Due to the shortage of teachers, this Bill will provide grants to K-12 LEA's to support classified employees to enter teacher preparation programs. The total allocated is \$20 million.

Senate Bill 1756: \$10 million was allocated for higher education to develop four year integrated teacher preparation programs. Teachers would obtain their Bachelors and preliminary teaching credential in four years.

Senate Bill 915: This Bill would strengthen teacher recruitment statewide.

The State Board of Education met to continue their work on accountability (to support CCSS and ESSA requirements) and LCFF Evaluation rubrics. The State Board has a deadline of September to adopt the new school and district improvement and accountability system for 2017-18

June McJunkin affirmed the date of the SCSOS In-Service is August 8th. Jim Richmond would like to accompany Dr. Dhillon to different school districts to meet the superintendents. Bal stated that Lisa Richardson is working on the dates and times for school visits and that she will contact the Board to let them know when they are set.

### 13.0 ADJOURNMENT

A motion was made to adjourn the meeting at 6:00 p.m.

MOTION:	Karm Bains	SECONDED:	Ron Turner
ACTION:	Motion Carried		
AYES:	4 (Bains, McJunkin, Richmond, Turner)		
NOES:	0		
ABSENT:	1 (Lachance)		
ABSTAIN:	0		

**Unadopted**  
**SUTTER COUNTY BOARD OF EDUCATION MINUTES**  
**SPECIAL MEETING**

Monday, July 11, 2016, 5:30 p.m.  
970 Klamath Lane ~ Board Room  
Yuba City, CA 95993

1.0 CALL TO ORDER

A special meeting of the Sutter County Board of Education was called to order by President June McJunkin, 5:30 p.m., at the Sutter County Superintendent of Schools Office, 970 Klamath Lane, Yuba City, California.

2.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by June McJunkin.

3.0 ROLL CALL OF MEMBERS

June McJunkin, President – Present  
Victoria Lachance, Vice President – Present  
Karm Bains, Member – Absent  
Jim Richmond, Member – Present  
Ronald Turner – Present

Dr. Baljinder Dhillon, Ex-officio Secretary – Present

Staff Members Present: Maggie Nicoletti

4.0 RECOGNITION OF VISITORS

The Board recognized the following: Parent of Yuba City Unified School District Student I. D. Number 94296, Arturo Marquez, Attorney at Law, Paul Gant, Attorney at Law, Doreen Osumi, Deputy Superintendent Yuba City Unified School District, Kyle Raney, Attorney at Law, and MOA Deposition Reporter.

5.0 ITEMS OF PUBLIC INTEREST TO COME TO THE ATTENTION OF THE BOARD

None.

6.0 ANNOUNCEMENT OF CLOSED SESSION ITEM: STUDENT EXPULSION APPEAL (YUBA CITY UNIFIED SCHOOL DISTRICT – STUDENT I.D. NUMBER 94296)

President June McJunkin announced at 5:35 p.m. the Board would go into closed session to hear an expulsion appeal from Student ID No. 94296, Yuba City Unified School District.

7.0 CLOSED SESSION – CLOSED SESSION WILL BE HELD PURSUANT TO EDUCATION CODE § 48920 REGARDING STUDENT EXPULSION APPEALS

The Sutter County Board of Education entered into closed session to hear the expulsion appeal of Student ID No. 94296 from the Yuba City Unified School District at 5:35 p.m. The purpose of the hearing is to determine whether to uphold the expulsion of the Yuba City Unified School District, Student ID No. 94296.

8.0 BOARD REVIEW OF EXPULSION APPEAL PROCEDURES

President June McJunkin reviewed Sutter County Superintendent of School's Board Policy 5060.6 regarding the Sutter County Board of Education's scope of expulsion appeal.

9.0 HEARING ON AN APPEAL OF THE EXPULSION OF A STUDENT BY THE YUBA CITY UNIFIED SCHOOL DISTRICT

The Sutter County Board of Education proceeded with the expulsion appeal hearing of Student ID No. 94296 from the Yuba City Unified School District.

10.0 BOARD REVIEW OF THE EVIDENCE PRESENTED REGARDING THE EXPULSION PROCEDURE CONDUCTED BY THE YUBA CITY UNIFIED SCHOOL DISTRICT

President June McJunkin listed the documents filed with the Sutter County Board of Education and made them part of the record.

11.0 RECONVENE TO OPEN SESSION – CALL TO ORDER

President June McJunkin announced at 7:51 p.m., the Board would reconvene to open session.

12.0 ACTION TAKEN REGARDING THE EXPULSION APPEAL

President June McJunkin reported decision made in closed session and the Board affirmed the decision of expulsion by the Yuba City Unified School District of Student ID No. 94296.

A motion was made to affirm the decision of expulsion of by the Yuba City Unified School District of Student ID No. 94296.

MOTION: Ron Turner                      SECONDED: Jim Richmond  
ACTION: Motion Carried  
AYES: 4 (Richmond, Lachance, McJunkin, Turner)  
NOES: 0  
ABSENT: 1 (Bains)  
ABSTAIN: 0

13.0 ADJOURNMENT

A motion was made to adjourn the meeting at 8:00 p.m.

MOTION: Jim Richmond                      SECONDED: Victoria Lachance  
ACTION: Motion Carried  
AYES: 4 (Richmond, Lachance, McJunkin, Turner)  
NOES: 0  
ABSENT: 1 (Bains)  
ABSTAIN: 0





## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

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Original Declaration of Need for year: \_\_\_\_\_

Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT

Name of District: \_\_\_\_\_ District CDS Code: \_\_\_\_\_

Name of County: \_\_\_\_\_ County CDS Code: \_\_\_\_\_

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on \_\_\_\_/\_\_\_\_/\_\_\_\_ certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, \_\_\_\_\_.

Submitted by (Superintendent, Board Secretary, or Designee):

<i>Name</i>	<i>Signature</i>	<i>Title</i>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<i>Mailing Address</i>		
<i>E-Mail Address</i>		

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County \_\_\_\_\_ County CDS Code \_\_\_\_\_

Name of State Agency \_\_\_\_\_

Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_\_/\_\_\_\_/\_\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

► This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration will be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

<b>Type of Emergency Permit</b>	<b>Estimated Number Needed</b>
CLAD/English Learner Authorization (applicant already holds teaching credential)	_____
Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization: _____	
Resource Specialist	_____
Teacher Librarian Services	_____
Visiting Faculty Permit	_____

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program?	Yes	No
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If no, explain. \_\_\_\_\_

Does your agency participate in a Commission-approved college or university intern program?	Yes	No
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If yes, how many interns do you expect to have this year? \_\_\_\_\_

If yes, list each college or university with which you participate in an intern program.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If no, explain why you do not participate in an intern program.

\_\_\_\_\_

\_\_\_\_\_

**2016-17 Application for Funding**

**CDE Program Contact:**

Education Data Office, [ConApp@cde.ca.gov](mailto:ConApp@cde.ca.gov), 916-319-0297

**Local Governing Board Approval**

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/29/2016
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**District English Learner Advisory Committee (DELAC) Review**

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	
DELAC review date	
Meeting minutes web address Please enter the Web address of DELAC review meeting minutes (format <a href="http://SomeWebsiteName.xxx">http://SomeWebsiteName.xxx</a> ). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	FRA is not eligible to have a DELAC.

**Application for Categorical Programs**

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

<b>Title I Part A (Basic Grant)</b> ESEA Sec. 1111 et seq. SACS 3010	Yes
<b>Title I Part D (Delinquent)</b> ESEA Sec. 1401 SACS 3025	Yes
<b>Title II Part A (Educator Quality)</b> ESEA Sec. 2101 SACS 4035	Yes
<b>Title III Part A Immigrant</b> ESEA Sec. 3102 SACS 4201	No
<b>Title III Part A LEP (English Learner)</b> ESEA Sec. 3102 SACS 4203	Yes

*DG*  
6/21/2016



970 Klamath Lane  
 Yuba City, CA 95993  
 PHONE: (530) 822-2933  
 FAX: (530) 822-3085

Dorothy Griffin, Assistant Superintendent for Educational Services

**QUARTERLY REPORT ON WILLIAMS/VALENZUELA UNIFORM COMPLAINTS**  
**(Education Code § 35186)**

District: Sutter County Superintendent of Schools

Person completing this form: Dorothy Griffin

Title: Assistant Superintendent for Educational Services

Quarterly Report Submission Date:  
 (check one)

- |                                     |               |                |
|-------------------------------------|---------------|----------------|
| <input type="checkbox"/>            | November 2015 | July-Aug-Sept  |
| <input type="checkbox"/>            | February 2016 | Oct-Nov-Dec    |
| <input type="checkbox"/>            | May 2016      | Jan-Feb-Mar    |
| <input checked="" type="checkbox"/> | August 2016   | April-May-June |

Date information will be reported publicly at governing board meeting: August 10, 2016

Please check the box that applies:

- No complaints were filed with any school in the County during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total Number of Complaints	Number Resolved	Number Unresolved
Textbooks & Instructional Materials	1	1	
Teacher Vacancies or Misassignments	0		
Facilities/Conditions	0		
CAHSEE Intensive Instruction and Services	<i>(High School Districts only)</i>	<i>(High School Districts only)</i>	<i>(High School Districts only)</i>
<b>TOTALS</b>	<b>1</b>	<b>1</b>	

**No visits or reviews were conducted during this quarter.**

Dr. Baljinder Dhillon

**PRINT NAME OF COUNTY SUPERINTENDENT**

Dr. Baljinder Dhillon

**SIGNATURE OF COUNTY SUPERINTENDENT**

# Sutter County Board of Education

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## Mission

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The mission of the SCSOS Board is to support a high-quality education for every student in Sutter County.

## Vision

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The SCSOS Board as a premier board provides a unified voice for students, staff and community through the following: internal and external support for county office programs and districts to ensure excellence in education; a system of checks and balances for budget, Local Control and Accountability Plans (LCAP) and adoption of courses of study; collaboration with the superintendent and engagement of the community to promote the mission and vision of the county office; and a plan for acquiring and maintaining safe, energy-efficient and state-of-the-art facilities

## Collective Commitments

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The SCSOS Board commits to act collectively and openly as a cohesive board; be guided by community interest; be informed by recommendations of the superintendent and professional staff; advocate for students, staff and community; be knowledgeable about CA Constitution; ensure fiscal stability; fulfill legal mandates; and be visible in the community.

## Goals

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Mission Statements	Goals
<ul style="list-style-type: none"><li>internal and external support for county office programs and districts to assure excellence in education</li></ul>	Improve knowledge of budget and programs through board training sessions and annual reports from county office departments and programs.
<ul style="list-style-type: none"><li>a system of checks and balances for budget, Local Control and Accountability Plans (LCAP); and adoption of courses of study</li></ul>	Gain a deeper understanding of LCAP and its implications for all students.
<ul style="list-style-type: none"><li>collaboration with the superintendent and engagement of the community to promote the mission and vision of the county office</li></ul>	Become visible in the community by providing student scholarships, and attending program and school events and district board meetings.  Promote SCSOS' mission and vision in collaboration.  Develop and execute a plan to appoint a new superintendent position vacated by retirement.
<ul style="list-style-type: none"><li>a plan for acquiring and maintaining safe, energy-efficient and state-of-the-art facilities</li></ul>	Eliminate the loan balance for Shady Creek Collaborate with superintendent and approve facilities plan by Feb 2017.